

# How to Apply for a Grant

### HOW TO APPLY FOR A SHARE-NET INTERNATIONAL KNOWLEDGE ACTIVATION GRANT



Please follow our step-by-step instructions below to apply for a grant. <u>Applications are only</u> <u>accepted via our online application form</u>, you can find details about how to complete this below.

#### How to apply

Step 1: Read our grant announcement and our grantmaking guide. Here, you will find all sorts of useful information about the grants, processes, and more.

## Step 2A: if you DO have an account on share-netinternational.org/

1. Login to your account.

2. Visit the grant page, and **click on the 'apply' button** at the top right-hand side of the page. You can also visit your profile, click on the 'My Activities' tab, and find a link to the application form there.

3. Fill out all the **required fields** on the grant application form.

4. You can **save and come back to the application form before submitting it**. To save your partially completed application, click the 'save' button at the bottom of the screen.

5. Once you've completed all the required fields, **click the 'submit' button at the bottom of the screen.** 

You will receive an automatic email to let you know your application has **successfully been submitted.**  Step 2B: if you DO NOT have an account on share-netinternational.org/

1. Your country hub coordinator will have **sent a password protected link** to the grant application form.

2. Access the grant application form via the link, and **fill out all the required fields** on the grant application form

3. Once you've completed all the required fields, **click the 'submit' button** at the bottom of the screen.

You will receive an automatic email to let you know your application has **successfully been submitted.** 

### **FAQS - GRANT APPLICATIONS**



#### I can't login to my account. How can I access it?

Please try reseting your password, you can use the password reset button on the login page. If this doesn't work, please reach out to info@share-net international.org and we will help you

#### Can I apply if I don't have an account on share-netinternational.org?

Yes, if you are a member of Share-Net without an account on our digital platform, you can apply via a password protected link. This will be sent out by your Share-Net country hub coordinator by Friday, October 21st 2022

#### Can I apply for an account on share-netinternational.org?

Yes, please complete our membership application form here. Please note, due to an increased number of membership applications around the grantmaking process, we advise you apply for membership by October 31 2022, as we cannot guarantee reviewing your application after this date.

#### How long does it take to complete the application form?

Our application form is quite thorough and askes quite a lot of information – we estimate it takes around 1-1.5 hours to complete.

#### Where can I find more information about the grants?

Please read our grantmaking guide, and you can also attend our grant information webinar and write-shop on October 25 2022.

For any further questions that cannot be answered by the grant guide, please email info@share-netinternational.org