

Application for a Small Grant 2018

Application instruction:

Step 1: Register to Share-Net International website

To apply for a Small Grant you need to be a registered user on our Share-Net International website. If you are not a registered user yet, please register via: <http://share-netinternational.org/register/>

Important notice:

Your user registration can take up to 24 hours to be processed during weekdays. Make sure you register in time! If you encounter any problems you can contact Maria Codina via m.codina@kit.nl

Step 2: Upload your proposal

Please upload this application form as an attachment via: <http://share-netinternational.org/grant-post/>

1. Lead Applicant	
Name	Title
Organisation / Position held	
Work Address	Telephone number(s)
	Email address
2. Partner Applicants (add as many as necessary)	
Name	Title
Organisation / Position held	
Work Address	Telephone number(s)
	Email address
3. The Project	
Title of project	
4. Which of the objectives are addressed? (Delete the ones that do not apply)	
<p>1) Capitalize on the previous three rounds of small grants (that mostly focused on gaining new knowledge and insights) calling for translation of research into products that will be used to facilitate tangible change in policy or practice.</p> <p>2) Research work done by our members in the field of SRHR that could benefit from a process of translating knowledge into materials that will influence policy and/or practice.</p> <p>3) Documenting actual changes in policy and practice and how these have been implemented, as long as it relates to work either done through earlier Share-Net International grants or Share-Net members.</p>	

FULL PROJECT PROPOSAL

State clearly the purpose of the proposal and show how it meets the Small Grants Funding Criteria, as stated in the call (up to 2000 words, continue on separate sheets as necessary).

Please use the following structure:

- 1. Executive Summary**
- 2. Justify which SRHR problem will be addressed, why and for which specific target group?**
- 3. In what way does the proposal build on which previous knowledge (refer)?**
- 4. How does the proposal contribute to changes in policy or practice, who will use it and what is the likelihood of achieving success?**
- 5. What is the aim of the proposal, objectives and methodology?**
- 6. What is the expected product that will lead to change?**
- 7. What are the roles of the different partners involved? What about complementarity?**
- 8. What activities will be undertaken and how will these activities lead to achieve the intended aims and objectives?**
- 9. How will the results be disseminated in the country? Please include a communication plan.**
- 10. What is the time line and the plan for monitoring?**

Proposed duration (in months, max. 3 months)		Proposed starting date:
3. Summary of financial support requested		
Assistance	Number of staff Whole/part-time	
Equipment, materials		
Travelling and subsistence		
Other expenses (specify) <i>NB overheads and office accommodation costs are ineligible.</i>		
Total Costs		
4. Financial Administration		
The financial aspects of this proposal have been reviewed and agreed by the Finance Officer of the Organisation that will be responsible for administering the grant. The staff salaries quoted are correct and in accordance with the normal practice of this institution.		
Signature _____ Date _____ (Finance Officer) Initials, name and address:		Tel No Email address
5. Signed by the Applicant		
Name	Signature	Date